

Dear Parents,

It is my belief that good and healthy habits and routines are essential to a child's success. In order to accomplish this, I have incorporated a few routines within the classroom that I will need your help with.

As always, memory work will be due on every Tuesday and Friday, unless there is a break or special event during the week. Refer to the memory work packet for the exact due dates. Please be sure to help your child memorize his/her passage/hymn for that day. If your child is unable to recite the memory work passage/hymn, he/she will have to stay in from recess until he/she is able to recite it with 3 helps or less.

Part of the school supply list was to purchase 2 folders. One of the folders will be a "Home" folder, and the other, a "Homework" folder. Every day your child will take these folders home. Please be sure to check both these folders each night. Any paper in the "Home" folder are papers that your child no longer needs at school and can be kept at home. Any paper in the "Homework" folder must be completed and brought back the next school day, unless otherwise notified. Each day I will check both these folders to see that they are either emptied or the homework is fully completed.

You were also to purchase an assignment book. Every day I will write in it the homework that your child needs to complete for the next school day. If they have none, I will write "none". Once again, please be sure to look in the book every night to make sure your child has completed everything he/she needed to for that night. I cannot stress enough the importance of healthy habits.

If you ever have any questions or concerns, please do not hesitate to call or e-mail me. My phone number is 414-248-5489 and my email is [swobodce@gmail.com](mailto:swobodce@gmail.com).

Thank you.

Your Servant in Christ,  
Christine Swoboda